

# THE MARKET @ 25TH

## EMPLOYMENT APPLICATION

The Market @ 25th is an equal opportunity employer. We encourage all qualified individuals to apply for employment. If you require accommodations to complete the application, testing or interview process, please contact the Store Director.

(PLEASE PRINT)

DATE \_\_\_\_\_

Name: \_\_\_\_\_  
Last First Middle

Home/Mobile Telephone: (\_\_\_\_\_) \_\_\_\_\_ Email address: \_\_\_\_\_

Present Address: \_\_\_\_\_  
Number Street City State Zip

Permanent Address if different from present address:

\_\_\_\_\_  
Number Street City State Zip

### EMPLOYMENT DESIRED

Referral Source: \_\_\_\_\_

Position applying for: \_\_\_\_\_

Are you applying for: (Please check Yes or No)

- Regular full-time work? .....  Yes  No  
Regular part-time work? .....  Yes  No  
Temporary work, e.g. Summer or Holiday work?.....  Yes  No

What days and hours are you available for work? \_\_\_\_\_

If applying for temporary work, during what period of time will you be available?

From \_\_\_\_\_ To \_\_\_\_\_

Are you available for work on nights and weekends?.....  Yes  No

Would you be available to work overtime, if necessary?.....  Yes  No

If hired, on what date can you start work? \_\_\_\_\_

Salary desired: \_\_\_\_\_

### PERSONAL INFORMATION

Have you ever applied to work for The Market @ 25th? .....  Yes  No If yes, when? \_\_\_\_\_

Do you have any friends or relatives working for The Market @ 25th? .....  Yes  No

If hired, would you have a reliable means of transportation to and from work? .....  Yes  No

Are you at least 18 years of old?.....  Yes  No

(Note: If under 18, hire is subject to verification that you are of legal minimum legal age.)

Do you have the legal right to work in the United States?.....  Yes  No

(Note: Proof of identity and legal authority to work in the United States is a condition of employment.)

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Are you currently employed?.....  Yes  No  
 If so, may we contact your current employer?.....  Yes  No

### EDUCATION

School	Name and Address	No. of Years Completed	Did you Graduate?	Degree or Diploma
Junior High				
High School				
College / University				
Vocational / Business				
Other				

### EMPLOYMENT HISTORY

Please list all present and past employment starting with your most recent employer (last ten [10] years is sufficient).  
**You must complete this section even if attaching a resume.** If additional pages are needed, please attach.

**Name of Employer:** \_\_\_\_\_

Address: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_ Your Supervisor's Name: \_\_\_\_\_

Your Position and Duties: \_\_\_\_\_

Dates of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_

Starting Pay: \_\_\_\_\_ Ending Pay: \_\_\_\_\_

May we contact this employer?.....  Yes  No

Reason for Leaving: \_\_\_\_\_

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Address: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Your Supervisor's Name: \_\_\_\_\_

Your Position and Duties: \_\_\_\_\_

Dates of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_

Starting Pay: \_\_\_\_\_ Ending Pay: \_\_\_\_\_

May we contact this employer?.....  Yes  No

Reason for Leaving: \_\_\_\_\_

**Name of Employer:** \_\_\_\_\_

Address: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Your Supervisor's Name: \_\_\_\_\_

Your Position and Duties: \_\_\_\_\_

Dates of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_

Starting Pay: \_\_\_\_\_ Ending Pay: \_\_\_\_\_

May we contact this employer?.....  Yes  No

Reason for Leaving: \_\_\_\_\_

**Name of Employer:** \_\_\_\_\_

Address: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Your Supervisor's Name: \_\_\_\_\_

Your Position and Duties: \_\_\_\_\_

Dates of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_

Starting Pay: \_\_\_\_\_ Ending Pay: \_\_\_\_\_

May we contact this employer?.....  Yes  No

Reason for Leaving: \_\_\_\_\_

### MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military?.....  Yes  No

If so, please describe: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

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### APPLICANT ACKNOWLEDGEMENT

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Please read carefully, initial each paragraph, and sign below.

\_\_\_\_\_ I hereby certify that the information contained in this application is true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any misrepresentation, falsification or omission of information on this application or any document used to secure employment shall be grounds for rejection of this application or immediate discharge if I am employed, regardless of the time elapsed before discovery.

\_\_\_\_\_ I hereby authorize The Market @ 25th to thoroughly investigate the information on my application, work record, education and other matters related to my suitability for employment. In addition, I hereby release The Market @ 25th, my former employers and all other persons or entities from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosures.

\_\_\_\_\_ The Market @ 25th adheres to a policy of **AT-WILL** employment which means that each employee and The Market @ 25th, retain the right to terminate the employment relationship. No one other than the CEO/President has the authority to make any binding promise or enter into any agreement inconsistent with The Market @ 25th's at-will policy and any such agreement must be in writing and signed by both the employee and the CEO/President of The Market @ 25th to be effective.

\_\_\_\_\_ As a condition of employment, all individuals offered employment are required to submit to a Background check and Pre-Employment drug test. (**A conviction will not automatically disqualify you from employment**)

Date: \_\_\_\_\_ Applicant's Signature: \_\_\_\_\_